



Real Estate

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FINAL INSPECTION GUIDE TO TENANT CLEANING - BOND SAVER!

To avoid cleaning charges & unnecessary deductions from your bond, it would be in your best interest to ensure that the following items are attended to before returning the keys/vacating the property.

Done

KITCHEN

- The oven, griller & stovetop is to be cleaned. Drip trays & glass to be cleaned of all grease
- Rangehood to be cleaned, including the filters (where applicable)
- Sink taps & disposal unit (if applicable) to be cleaned & polished
- All cupboards to be cleaned inside & out (don't forget the tops of the cupboards!)
- Sink taps & disposal unit (if applicable) to be cleaned & polished
- Walls & tiled areas to be free from grease, grime & streaks
- The dishwasher is to be left clean. Wiper over internal door & remove debris from bottom drainer (if applicable)

GENERAL – ALL ROOMS

- All exhaust fans throughout the property to be cleaned & air vents to be dusted
- Ensure all light bulbs are installed and working
- Venetians to be washed thoroughly (if applicable)
- All vertical strings & beading to be attached & secured
- Curtains / drapes to be washed or dry-cleaned according to fabric
- Flyscreens to be removed carefully & hosed or brushed to remove dirt / dust (if applicable)
- Windows, windowsills and tracks to be cleaned thoroughly – glass to be streak-free
- Doors & doorframes to be left clean & undamaged
- Marks to be removed from walls with sugar soap
- Cobwebs to be removed from ceiling cornices & walls
- All light fittings & ceiling fans to be cleaned & free from insects
- All floors & skirting boards to be washed
- Clean all mirrors throughout including wardrobe door mirrors (if applicable)
- All items on inventory to be accounted for (if applicable)

BATHROOM

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower curtain (if applicable) to be washed & shower screen to be cleaned
- All plugholes are to be clean & free of debris. Ensure plugs are accounted for
- Mirrors to be wiped over & streak-free
- All drawers & cupboards to be cleaned
- Toilet to be cleaned thoroughly, including bowl, seat & cistern

LAUNDRY

- Clean under laundry tub and clean plughole
- Cupboards to be cleaned thoroughly inside and out

OUTSIDE AREAS

- Lawns to be mowed and edges trimmed within two (2) days of vacating (DO NOT dump grass clippings or tree off cuts in garden beds or behind sheds)
- Gardens and pebble areas to be weeded
- No rubbish, cigarette butts or animal excrement to be left in the gardens or around the property
- All garbage bins to be reasonably clean and either emptied or left roadside for rubbish collection
- Driveways, carports, garages and any concrete areas to be free from oil and grease stains
- Garage floors to be swept and cobwebs removed
- Cobwebs to be removed from outside eaves, awning and ceilings (where applicable)
- Water tank/s are to be topped up to the same level as per start of tenancy (refer to entry condition report)
- Empty grease trap basket (if applicable)
- Pool and spa to be cleaned, vacuumed and at the correct pH factor (if applicable)
- Pool equipment to be in accordance with in-going inventory and for security reasons must be stored in the garage at the time of vacating (if applicable)

PEST CONTROL

- If pets have been kept on the premises, then you must have the property professionally pest controlled for fleas inside and out and a receipt produced to our office.

CARPETS

- Carpets are to be professionally cleaned and a receipt produced to our office with the return of the keys.

DAMAGE

Damage that occurs due to the tenant's neglect will be rectified at the tenant's cost.

IMPORTANT NOTICE

- DISCONNECT THE POWER / ELECTRICITY (allow up to 10 business days for country areas)
- DISCONNECT THE TELEPHONE & INTERNET
- CANCEL ACCOUNT WITH GAS COMPANY
- REDIRECT MAIL ADDRESS
- TV BOOSTER TO REMAIN AT PROPERTY (if supplied)
- CANCEL DIRECT DEBIT RENT PAYMENTS (once rent paid in full to vacate date)
- RETURN ALL KEYS, GARAGE REMOTES & RECEIPTS TO THE OFFICE
- BANK DETAILS REQUIRED FOR BOND CONTRIBUTORS TO ARRANGE BOND REFUND

RENT IS PAYABLE BY THE TENANT UNTIL ALL KEYS ARE RETURNED TO THE OFFICE

"The above cleaning is a guide only and additional cleaning may be required!

N.B. Depending on circumstances, it may not be feasible for the tenant to return to the property to carry out missed cleaning etc. once keys have been handed in. Tenant will be responsible for any expenses occurred if the agent has to organize further maintenance / cleaning".